

RIDGE PTO 2010-2011 PARENT VOLUNTEER SIGN-UP

The Ridge High School PTO needs volunteers for the following committees for the upcoming school year. Your assistance is really appreciated. If you are new to Ridge, welcome, and we'd love to have your help! If you have questions about the committees, call Sharon Powers at 908-604-4502.

Complete and mail this form to:

Ridge PTO, Attn: Sharon Powers, 89 Blackburn Rd, BR, NJ 07920

Your Name	
Home Phone	Cell Phone
Address	
Email	
Your Child/Children's Grade(s) in 2010-2011	

RIDGE PTO VOLUNTEER OPPORTUNITIES

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Committee	Commitment	Chair Committee	Work on Committee
Back to School Night Grades 9 & 12 <i>An invitation to visit the school and meet classroom teachers.</i>	Chairs: Coordinate and set-up refreshments for the evening. Committee: Bakes and assists chairs.	1 - <input type="checkbox"/> 2 - <input type="checkbox"/>	<input type="checkbox"/>
Back to School Night Grades 10 & 11 <i>An invitation to visit the school and meet classroom teachers.</i>	Chairs: Coordinate and set-up refreshments for the evening. Committee: Bakes and assists chairs.	1 - <input type="checkbox"/> 2 - <input type="checkbox"/>	<input type="checkbox"/>
PTO Membership/Directory <i>Produces student directory for September distribution.</i>	Membership Chairs: Distributes flyers and collect dues via mail. Coordinates volunteers for directory distribution. Directory Chairs: Inputs and revises data to previous year's directory and coordinates layout and production. Committee: Proofreads and confirms data in directory, assists with directory distribution at Back to School Nights.	Membership Joanne Roth Kavita Shah Directory 1 - <input type="checkbox"/> 2 - <input type="checkbox"/>	<input type="checkbox"/>
Class Parents <i>For Freshman and Junior parents, this is a two-year commitment.</i>	Two parents per grade to work with faculty advisor on fundraisers for their respective grade. Must attend mandatory monthly Parent Advisory Committee meetings in the afternoon (one per month).	Freshman 1 - <input type="checkbox"/> 2 - <input type="checkbox"/> Sophomore Jennifer Marazzo Suzanne Quigley	Junior 1 - <input type="checkbox"/> 2 - <input type="checkbox"/> Senior Michele Marcus Lorri Pearson
Curriculum Representatives <i>Represent Ridge at district curriculum meetings.</i>	Attends district meeting, usually the second Thursday of the month from 3:30-5 pm. Must attend monthly Parent Advisory Committee meetings. Writes monthly reports for <i>Ridge Bridge</i> .	Debbie Bracaglia Michele Cappola Carol Reiner Esther Stein	<i>No Committee</i>

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Board of Ed Representatives	Attends Board of Ed meetings and reports to monthly Parent Advisory Committee meetings. Writes monthly reports for <i>Ridge Bridge</i> .	Linda Wooldridge 2 - <input type="checkbox"/>	<i>No Committee</i>
Publicity	Submits articles to newspaper and cable access channel regarding PTO meetings.	Lois Conklin	<i>No Committee</i>
Distribution of School Pictures	Chair: Coordinate distribution of school pictures during lunches. Committee: Distribute school pictures during lunches.	Anna Albanese	<input type="checkbox"/>
Junior Class Fashion Show	Chairs: Coordinates evening fashion show event in March as a fundraiser for the Junior class. Committee: Assists chairs.	Danette Quinn 2 - <input type="checkbox"/>	<input type="checkbox"/>
Junior Prom <i>Off-site Event</i>	Chairs: Coordinates evening fashion show event coordinates event with Junior Class faculty advisors and students. Committee: Sells tickets to event and assists chairs.	1 - <input type="checkbox"/> 2 - <input type="checkbox"/> 3 - <input type="checkbox"/>	<input type="checkbox"/>
Ridge High School Art Show	Chair: Works with Art Department and coordinates volunteers to help Art Department prepare for RHS Art Show. Committee: Assists chair and helps Art Department prepare for Art Show.	Alison Liroff	<input type="checkbox"/>
Charter Day Art Show	Chair: Works with Art Department and coordinates volunteers to transport and hang RHS student artwork for Charter Day Art Show in May. Committee: Transports and hangs art.	<input type="checkbox"/>	<input type="checkbox"/>
Balloons in June <i>Junior Class fundraiser selling balloons via mail for the graduating class.</i>	Chairs: Coordinates balloon sale. Committee: Assists chairs in delivering balloons.	1 - <input type="checkbox"/> 2 - <input type="checkbox"/>	<input type="checkbox"/>
Hospitality: Teacher Holiday Luncheon	Chairs: Coordinates food and volunteers for December luncheon. Committee: Bakes, set-up, clean-up, and serves.	Sharon Patchett 2 - <input type="checkbox"/>	<input type="checkbox"/>
Hospitality: Teacher Appreciation Luncheon	Chairs: Coordinates food and volunteers for May luncheon. Committee: Bakes, set-up, clean-up, and serves.	1 - <input type="checkbox"/> 2 - <input type="checkbox"/>	<input type="checkbox"/>
Caps and Gowns <i>Graduation Day – Freshman, Sophomore, or Junior Parents Needed</i>	Chairs: Coordinates volunteers for graduation day. Committee: Assists students during graduation ceremony.	1 - <input type="checkbox"/> 2 - <input type="checkbox"/>	<input type="checkbox"/>
Lemonade <i>Graduation Day – Freshman, Sophomore, or Junior Parents Needed</i>	Chair: Coordinates refreshments for graduation ceremony. Committee: Assist chair with set-up and serving.	<input type="checkbox"/>	<input type="checkbox"/>

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Senior Dinner <i>Senior Parents Needed</i>	Chairs: Coordinates a dinner in June for the senior class. Committee: Assists chairs with planning, set-up, and clean-up.	Deb Duvall Donna Levine	<input type="checkbox"/>
Graduation Bulletin Board	Arranges graduates' pictures on bulletin board in main office, generally in June.	<input type="checkbox"/>	<i>No Committee</i>
Graduation Announcements	Chairs: Coordinate ordering and distribution of graduation announcements. Committee: Assists chair with distribution of announcements.	Jenifer Behrins Jennifer Marazzo	<input type="checkbox"/>
Market Day	Chairs: Coordinates food ordering, club groups, and volunteers for distribution. Committee: Assists with distribution of food once a month.	Christine Marsten Brenda Miller	<input type="checkbox"/>
Wrapping Paper Fundraiser	Coordinates wrapping paper fundraiser with club groups.	<input type="checkbox"/>	<i>No Committee</i>
Communications	Chair: Position currently held by PTO Communications Officer. Recommends and plans ways to incorporate the Internet and e-mail into PTO communications. Creates the <i>PTO Update</i> , an electronic newsletter that is published in the weekly Ridge Friday Folder. Collaborates with the <i>Ridge Bridge</i> editors and other PTO groups in the district. PTO Webmaster: Assists chair in designing and maintaining the PTO Website. Committee: Assists the chair.	Amy Venetianer Juli Zalkalns	Webmaster <input type="checkbox"/> Committee <input type="checkbox"/>
Welcome Desk <i>Requires the attached separate form</i>	Chair: Coordinates the volunteers at the Welcome Desk. Committee: Sign visitors in and out of school, direct them to the appropriate offices and assist with items dropped off for students to pick up. Involves a once a month, entire school year commitment.	Lisa Decker Kris Leopold	<i>Complete the attached separate form</i>
Health Committee	Attend monthly meetings with the Bernards Township Health Organization.	<input type="checkbox"/>	<i>No Committee</i>
Safe and Drug Free Schools and Communities	Attends meetings of Safe and Drug Free Schools and Communities Committee. Reports on meeting results to Ridge PTO; writes occasional articles for <i>Ridge Bridge</i> .	Linda Wooldridge 2 - <input type="checkbox"/>	<i>No Committee</i>
General Volunteers	Called on throughout the year for miscellaneous help.		9th grade - <input type="checkbox"/> 10th grade - <input type="checkbox"/> 11th grade - <input type="checkbox"/> 12th grade - <input type="checkbox"/>